

LETTER OF EVALUATION

**To be Completed by Applicant:**

This applicant is applying for admission to the Health Professions Recruitment and Exposure Program at UT Southwestern Medical School.

The applicant must complete and sign the following statement before submitting this form to the recommender. This request is in compliance with Federal Law P.L. 93-380 (Family Education Rights and Privacy Act of 1974). Please check the following:

I waive my right of access to this evaluation

I do not waive my right of access to this evaluation

Student Signature: \_\_\_\_\_

**\*To be completed by a teacher or counselor**

The following student: \_\_\_\_\_ is applying to the Health Professions Recruitment Exposure Program (HPREP) at The University of Texas Southwestern Medical School. We are interested in your assessment of the student's personal and academic qualities in addition to their potential for growth. PLEASE BE CANDID. This evaluation should be faxed or mail at the address below. The deadline for applications is October 29, 2009. We are aware of the time required for completing such an evaluation form, thus we are most appreciative of your time, comments, and efforts.

1. Either alone, or in a group, how does this student approach problem-solving tasks? (If you are unable to accurately assess this student's problem-solving capabilities, then you may choose to answer the following question: why do you feel the applicant is a good candidate for this program?)
  
2. What is your impression of this student's academic interest/apptitude?
  
3. What do you consider to be the applicant's strengths and talents? What do you consider to be applicant's weaknesses?
  
4. Overall assessment and growth potential (please check one):  
EXCELLENT\_\_\_\_\_ VERY GOOD\_\_\_\_\_ GOOD\_\_\_\_\_ AVERAGE\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dept: \_\_\_\_\_ School: \_\_\_\_\_

Contact#: \_\_\_\_\_ Email: \_\_\_\_\_

\*Please return by fax or mail to: The University of Texas Southwestern Medical Center  
ATTN: Greta Epps - Office of Student Affairs  
5323 Harry Hines Blvd.  
Dallas, TX 75390-9006  
Office: (214) 648-0308 Fax: (214) 648-7517 Email: Greta.Epps@utsouthwestern.edu

- 1) On the first day of HPREP, students will be given a mock college application. This application must be completely filled out including a 2-paragraph personal statement. HPREP students will be instructed on the completion of the application and personal statement by their small group leaders. Students will be given time to work on the application during the HPREP sessions, but working at home will probably be necessary for successful completion of the application by the due date.
- 2) Attendance each week is required. Students must sign in every Saturday. A student who misses more than two sessions will not be eligible for a certificate of completion and a program gift.
- 3) At the completion of the program, students must complete an HPREP Post-Program Evaluation. This evaluation form will be provided by HPREP.
- 4) Students must sign, date and return the following "HPREP Agreement" with their application.

### HPREP AGREEMENT

**Student Name** \_\_\_\_\_

A student who misses more than two sessions or who does not hand in the completed mock college application, with personal statement, will not be eligible for the certificate, or any other items acknowledging my participation in the program. Students will receive a certificate commending them on participating and completing the program.

**I have read and understand the requirements for successful completion of the Health Professions Recruitment and Exposure Program.**

**Student Signature of Acknowledgement:** \_\_\_\_\_

### UT Southwestern Privacy Statement

With few exceptions, you are entitled on your request to be informed about the information UT Southwestern collects about you. Under sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under section 559.004 of the Texas Government Code, you are entitled to have UT Southwestern correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas Business Procedures Memorandum 32. The information that UT Southwestern collects will be retained and maintained as required by Texas records retention laws (section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.