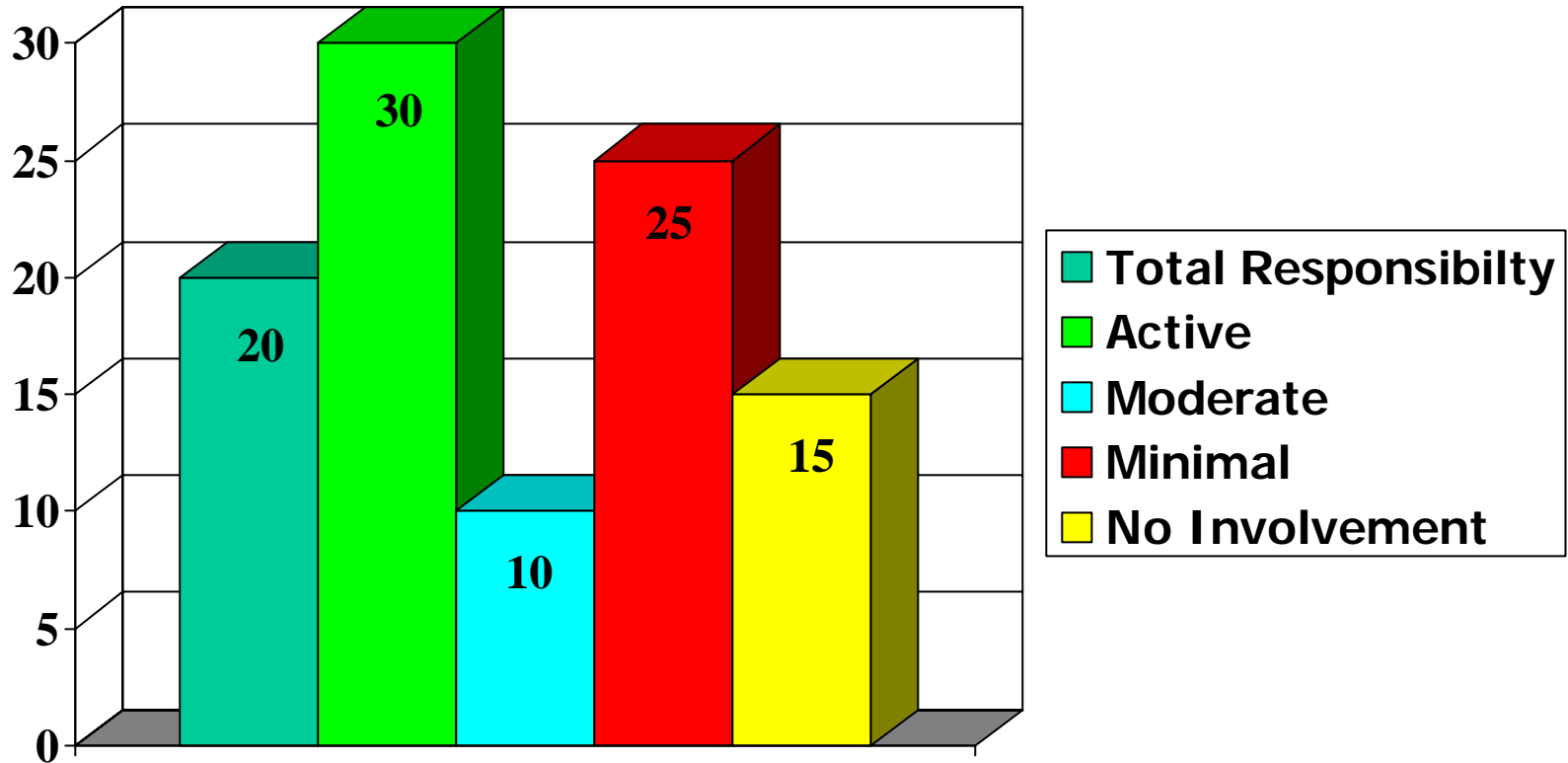
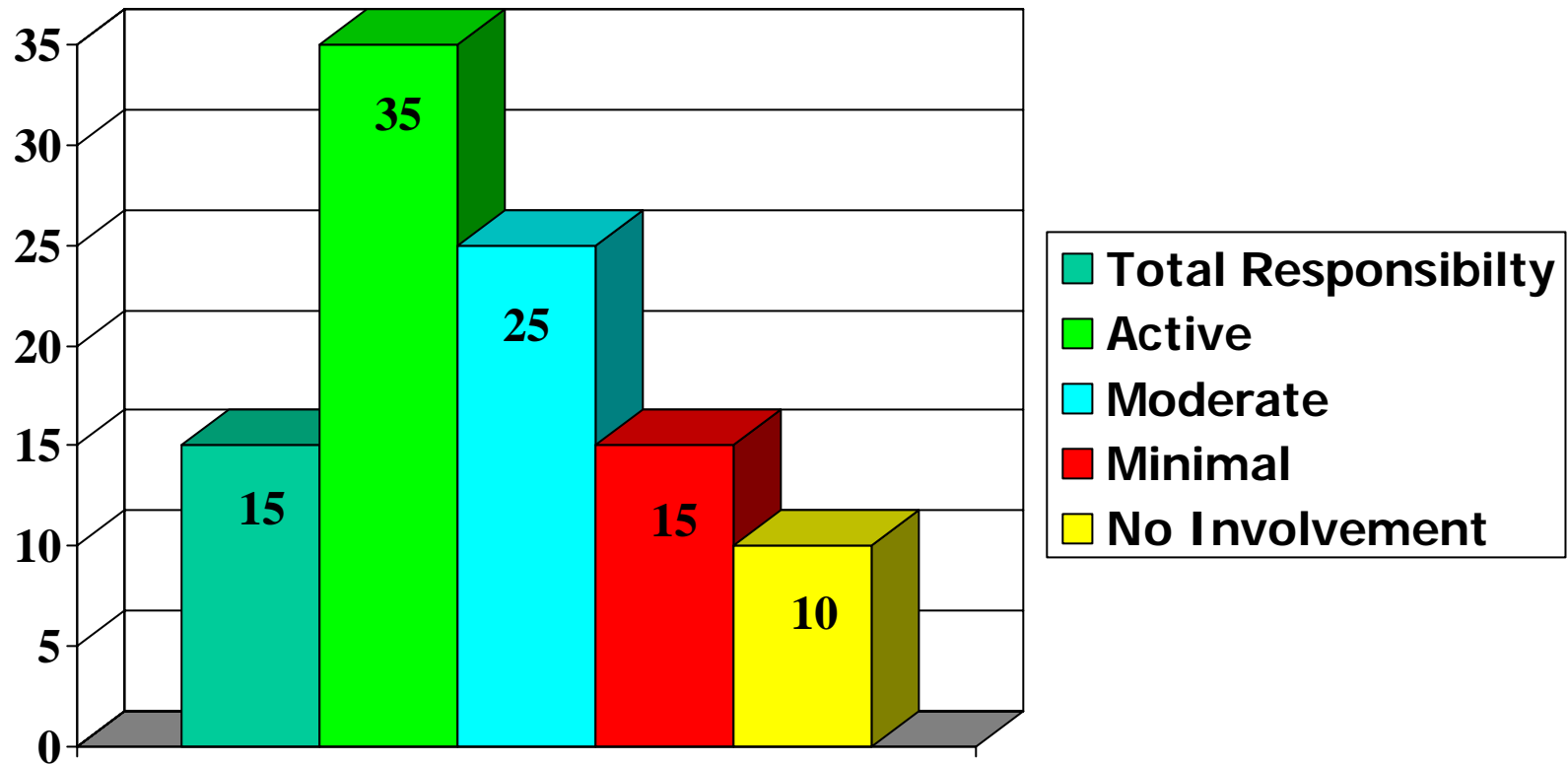


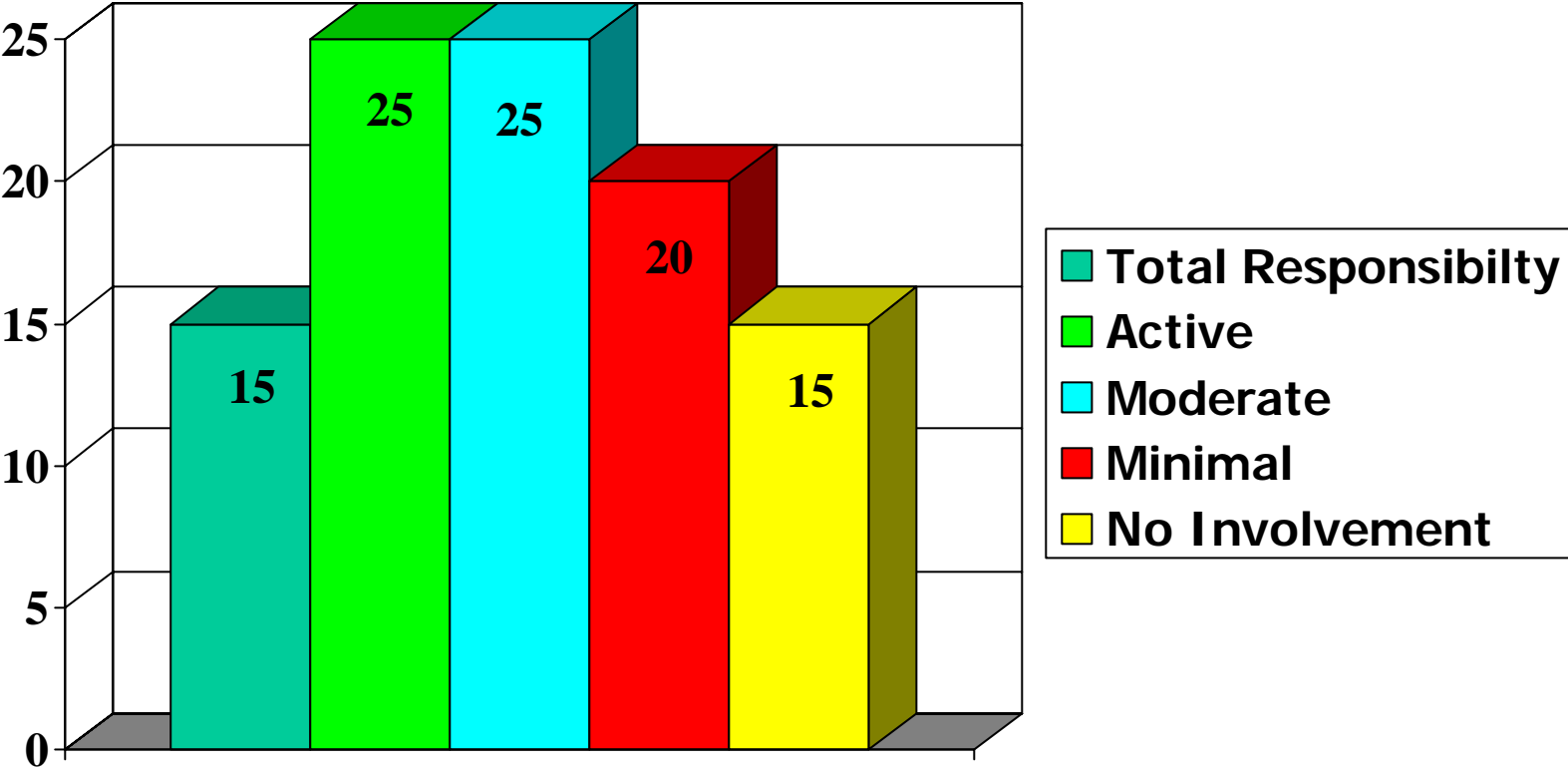
Job Function : Monitoring Phone Performance



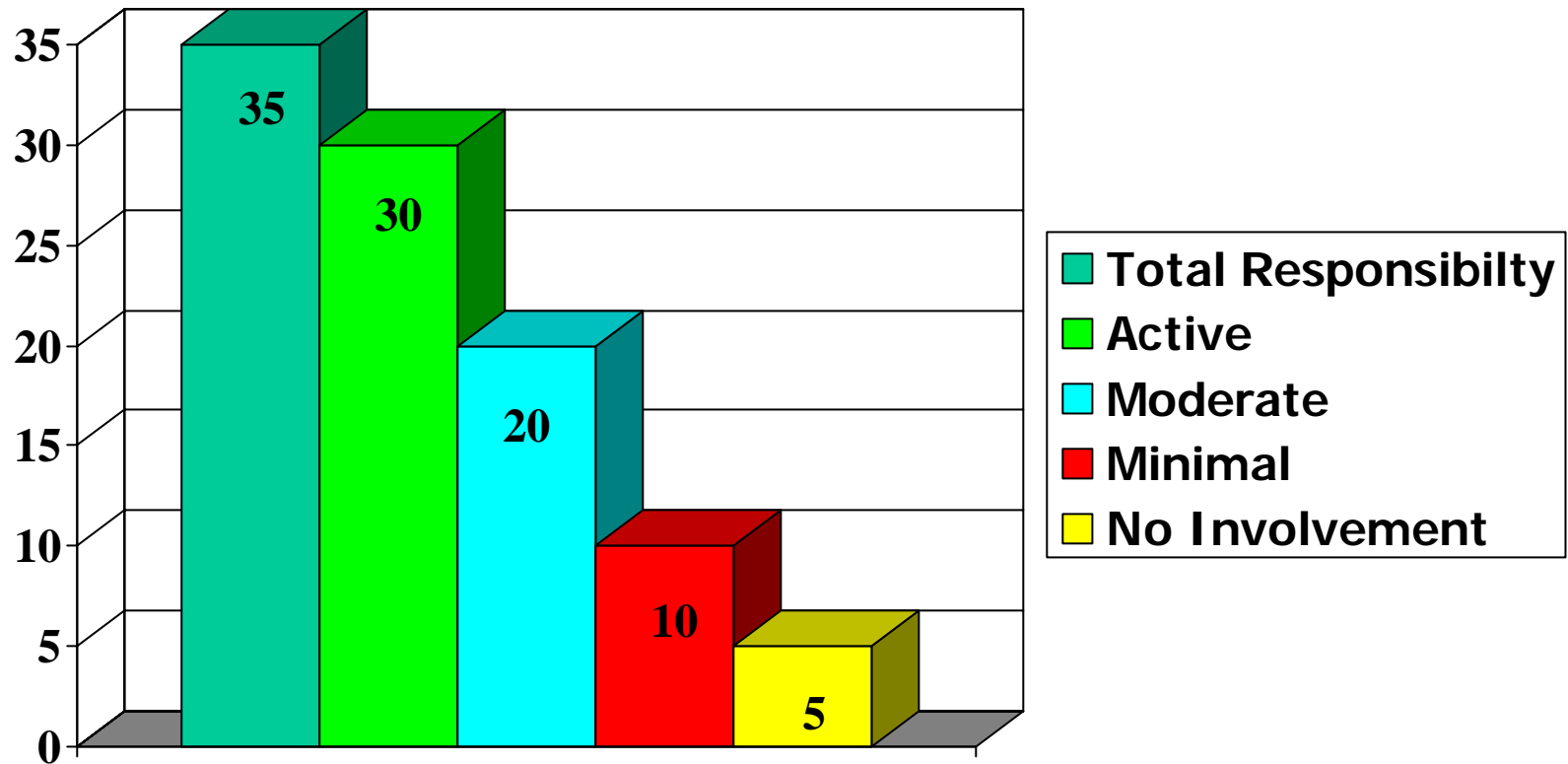
Job Function : Review Patient Registration



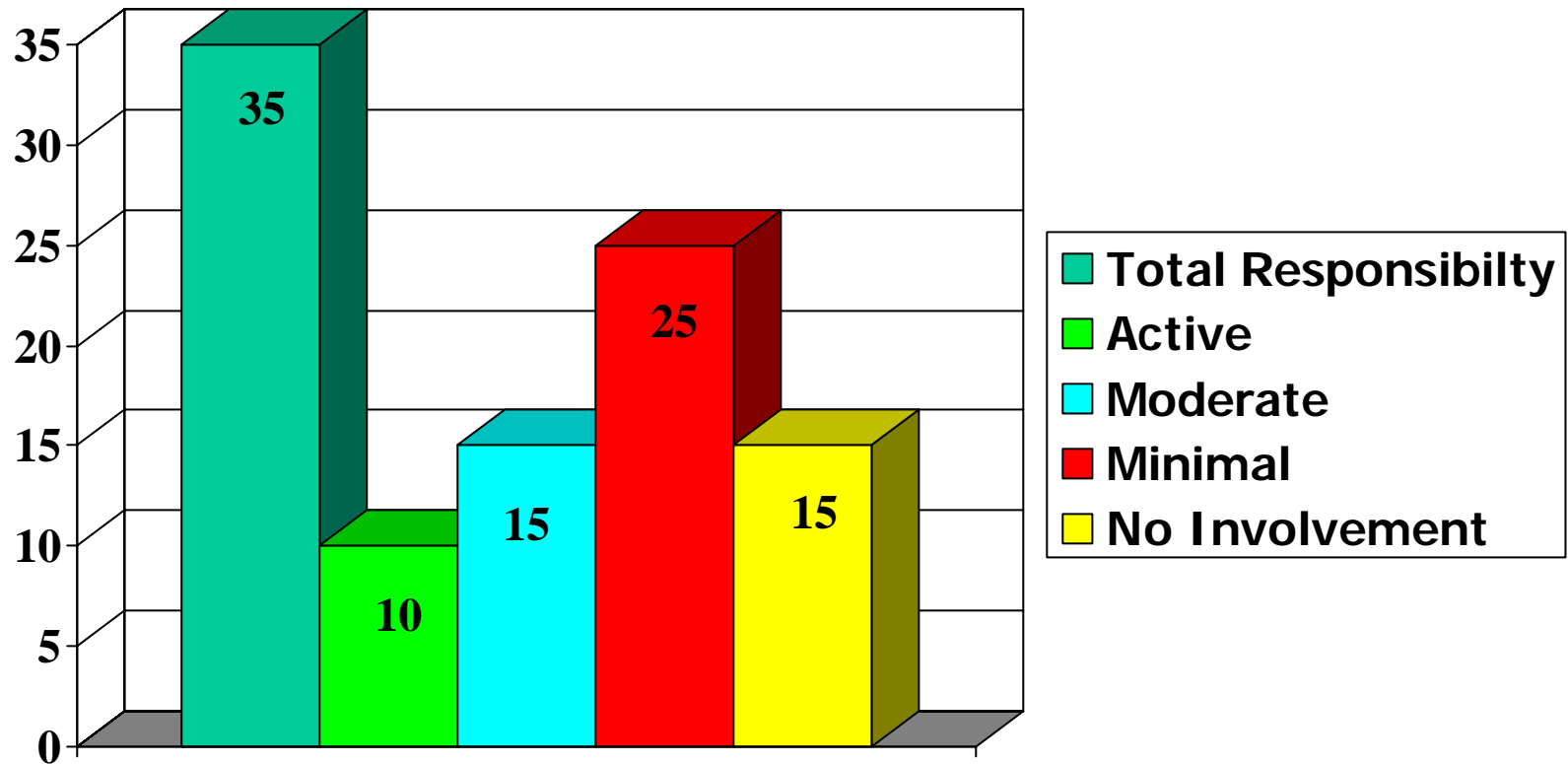
Job Function : Monitoring Clinic Dwell Times



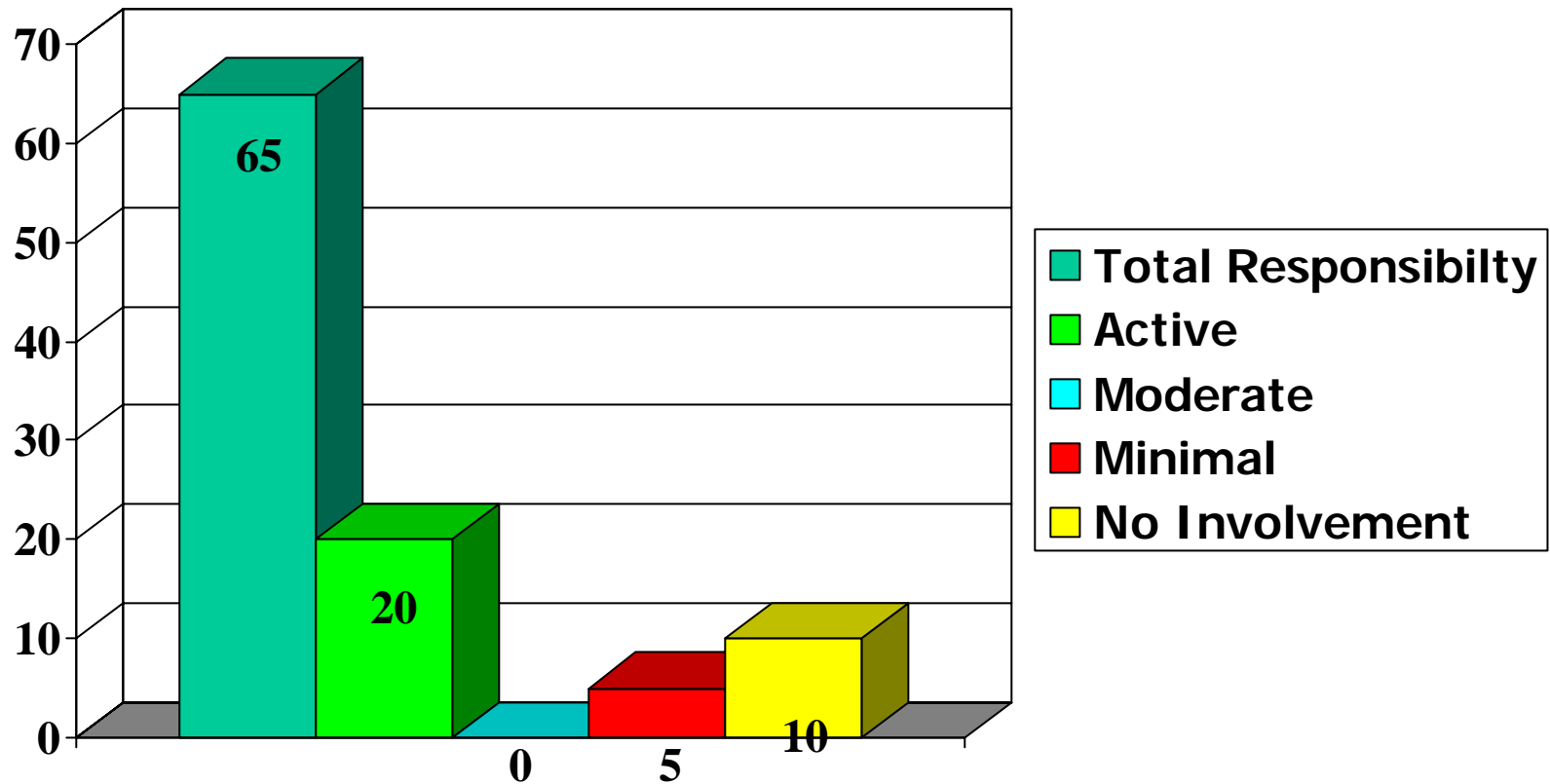
Job Function : Monitoring Scheduling Procedures



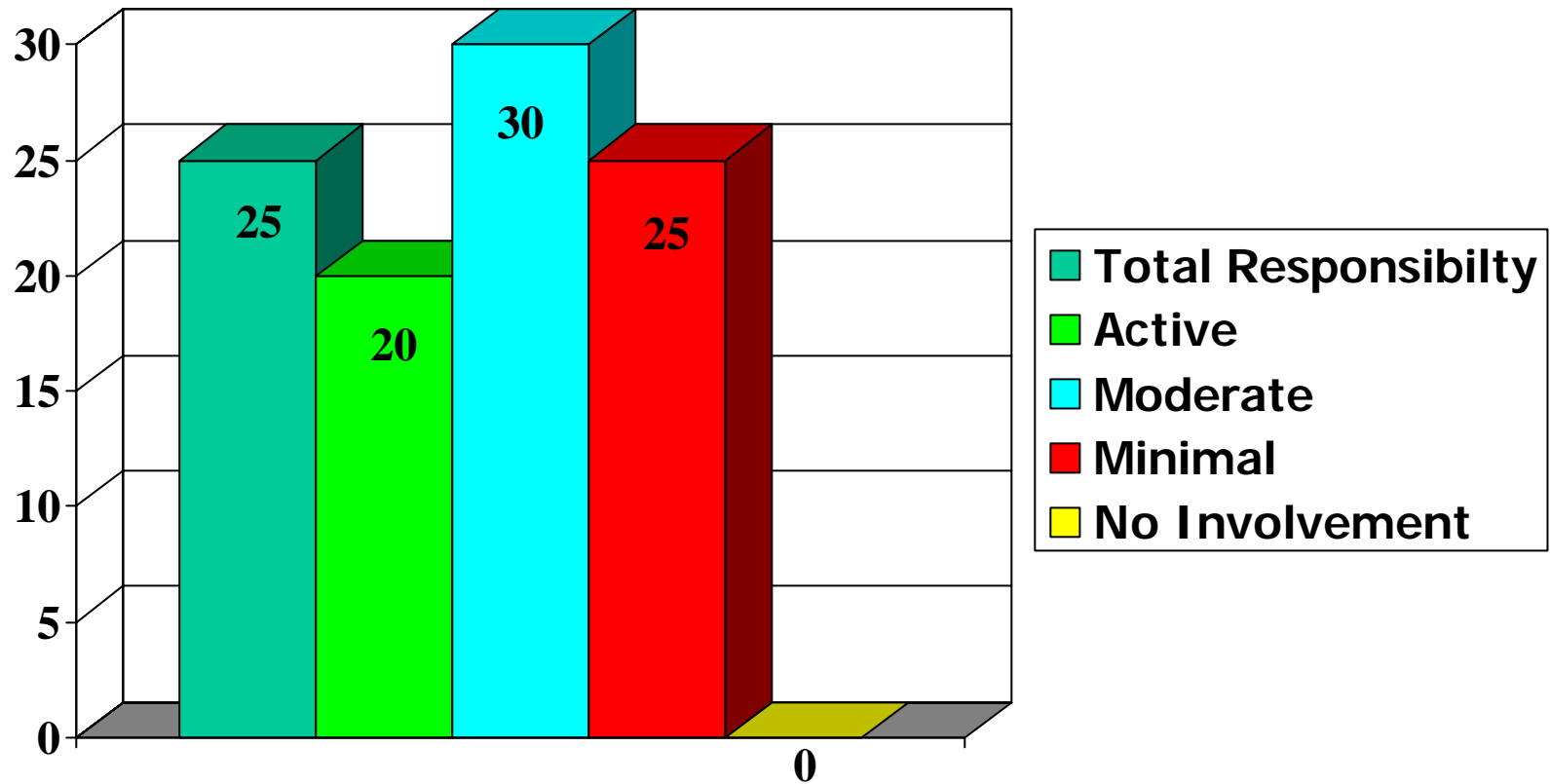
Job Function : Master Schedule



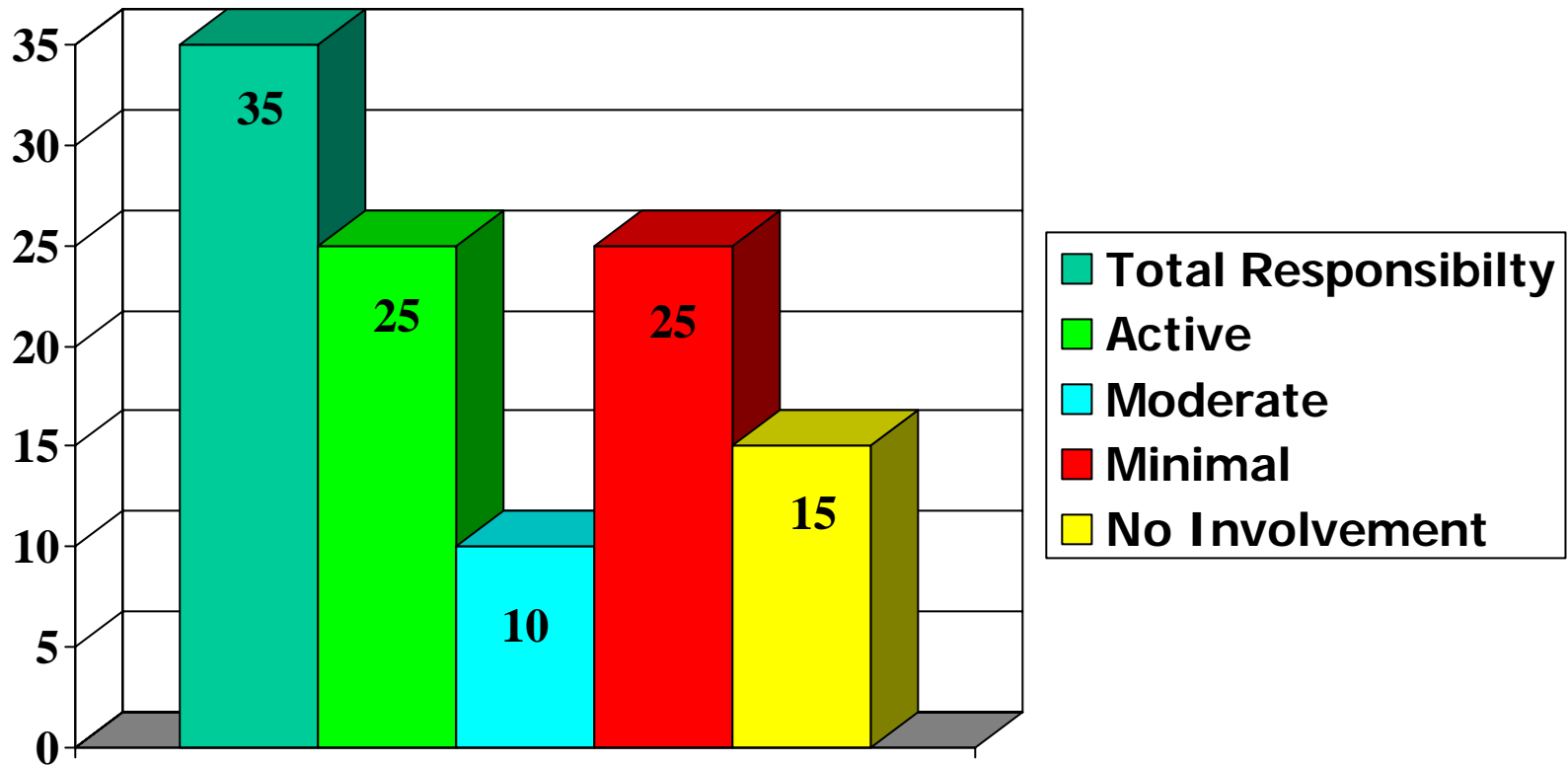
Job Function : Ensure that Ambulatory Changes Are Implemented



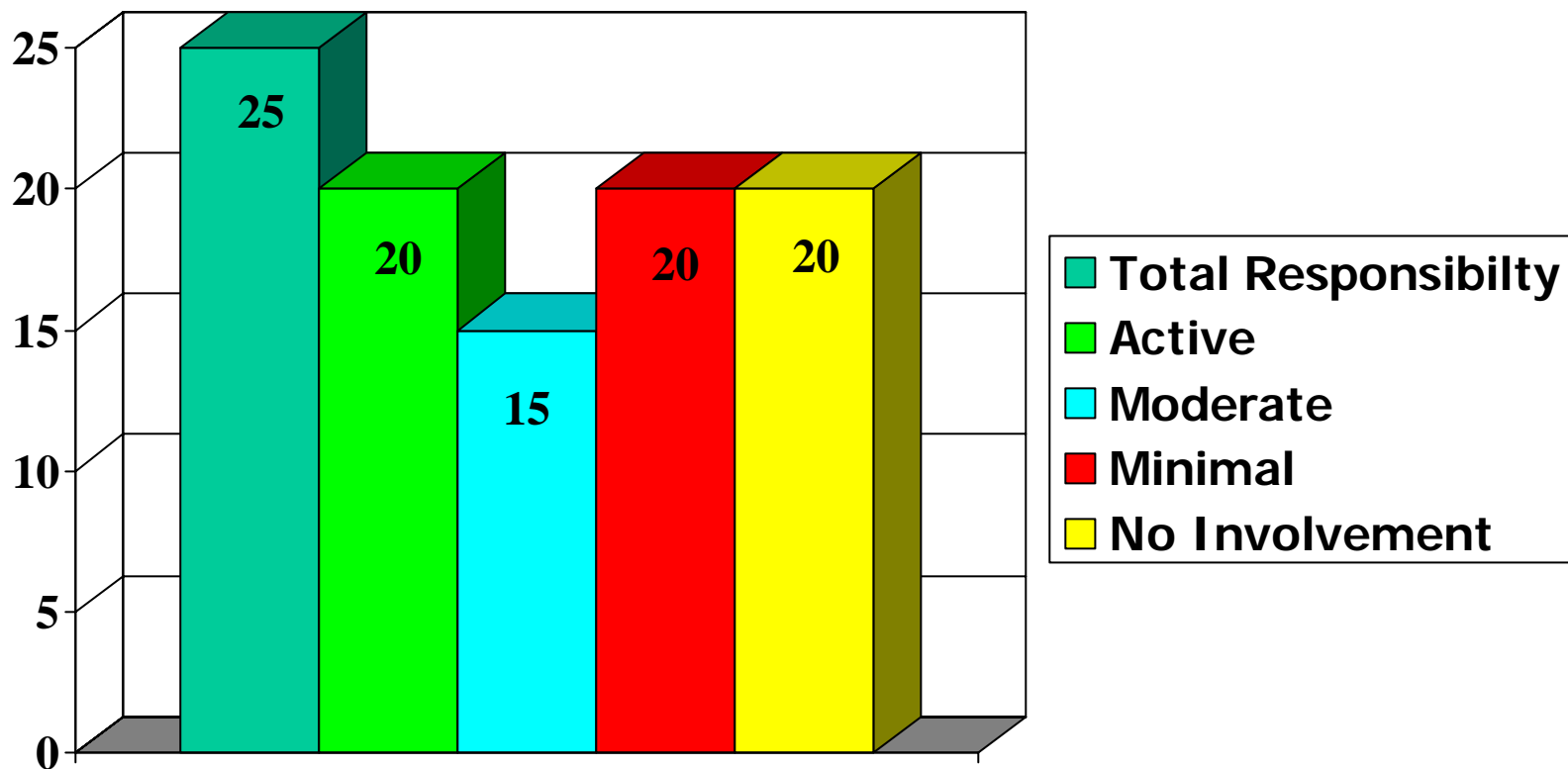
Job Function : Monitoring Insurance Verification



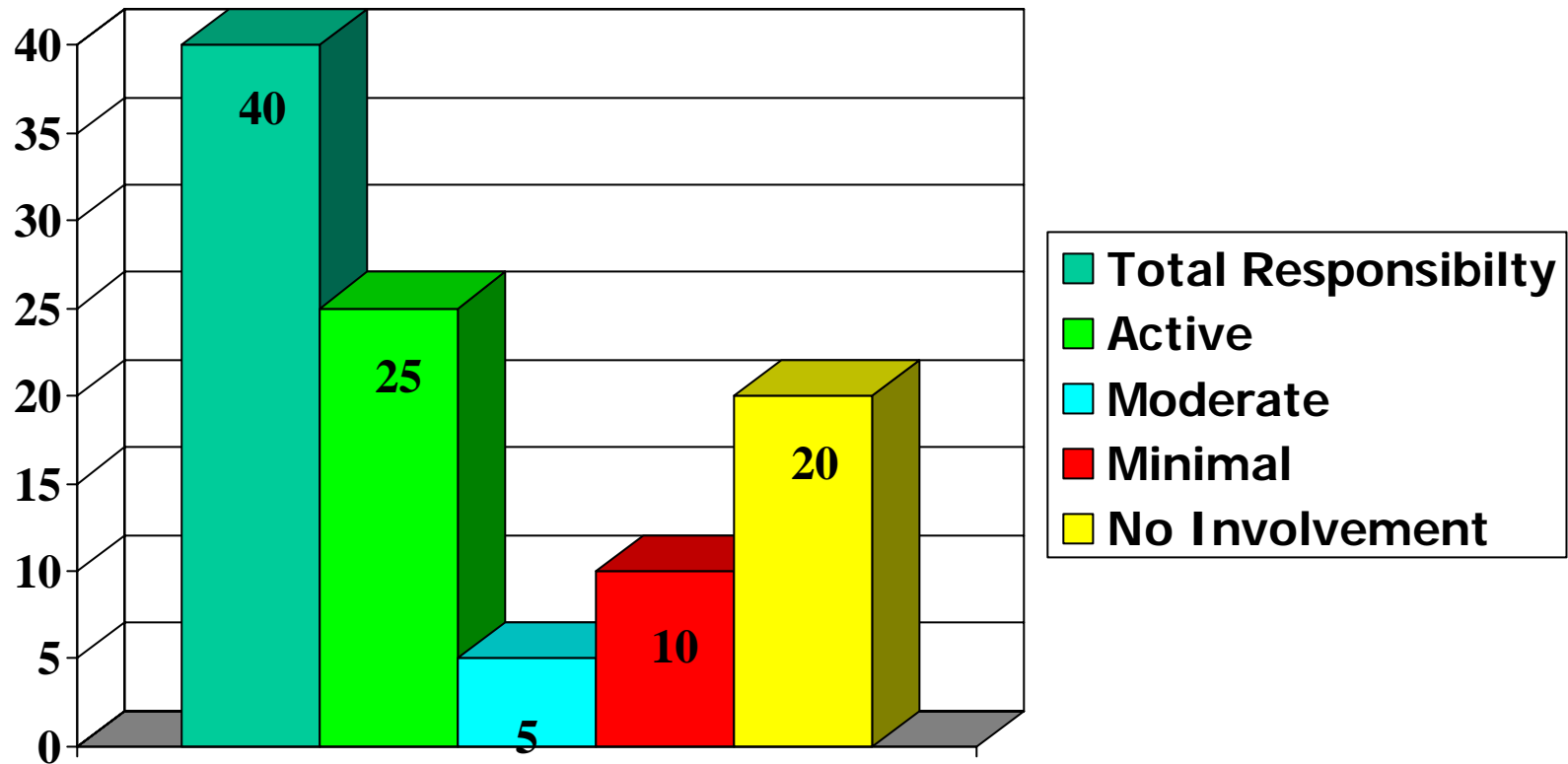
Job Function : Review Timely Submission and Completeness of Charges



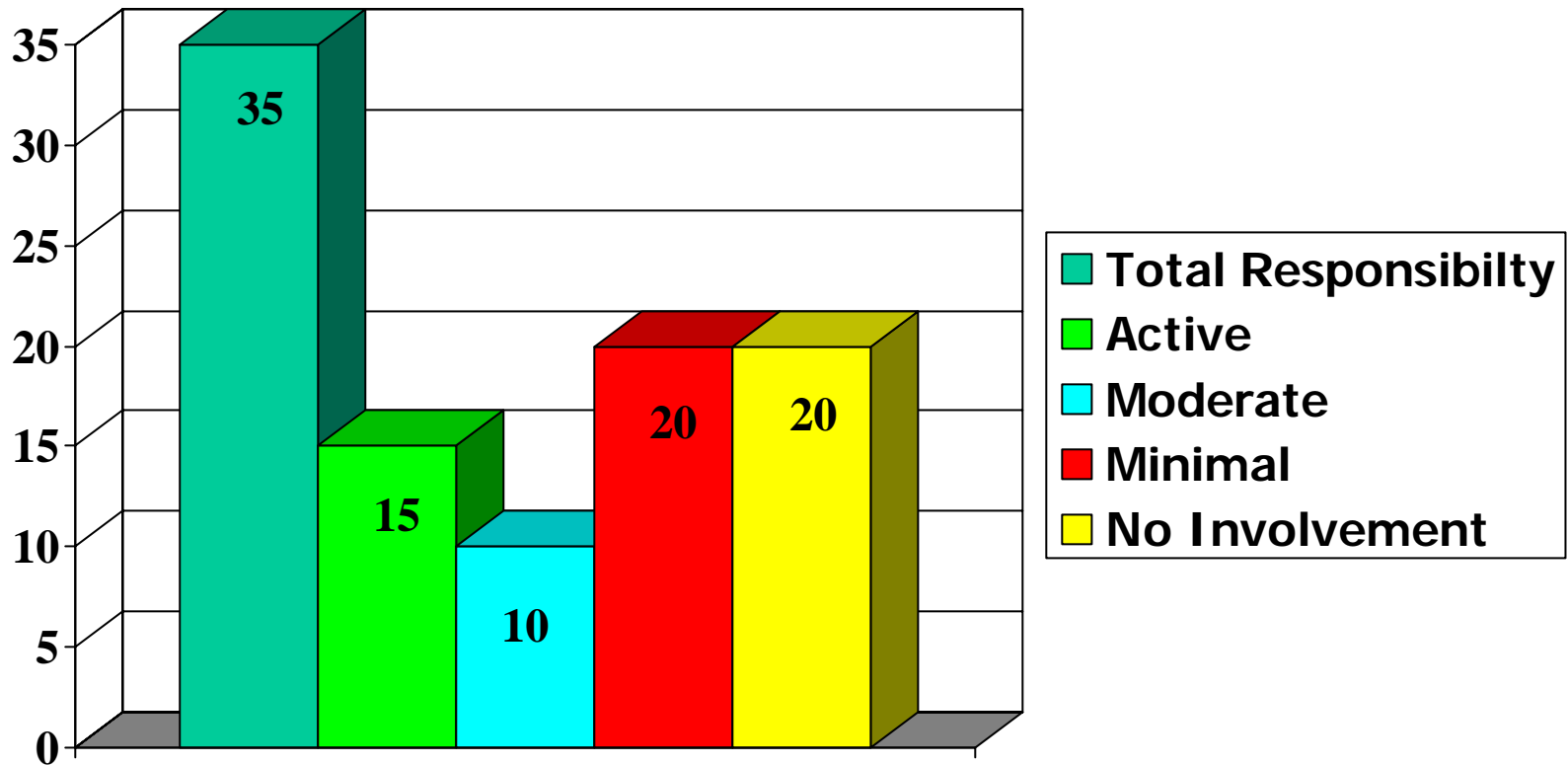
Job Function : Monitor 992 Business Report



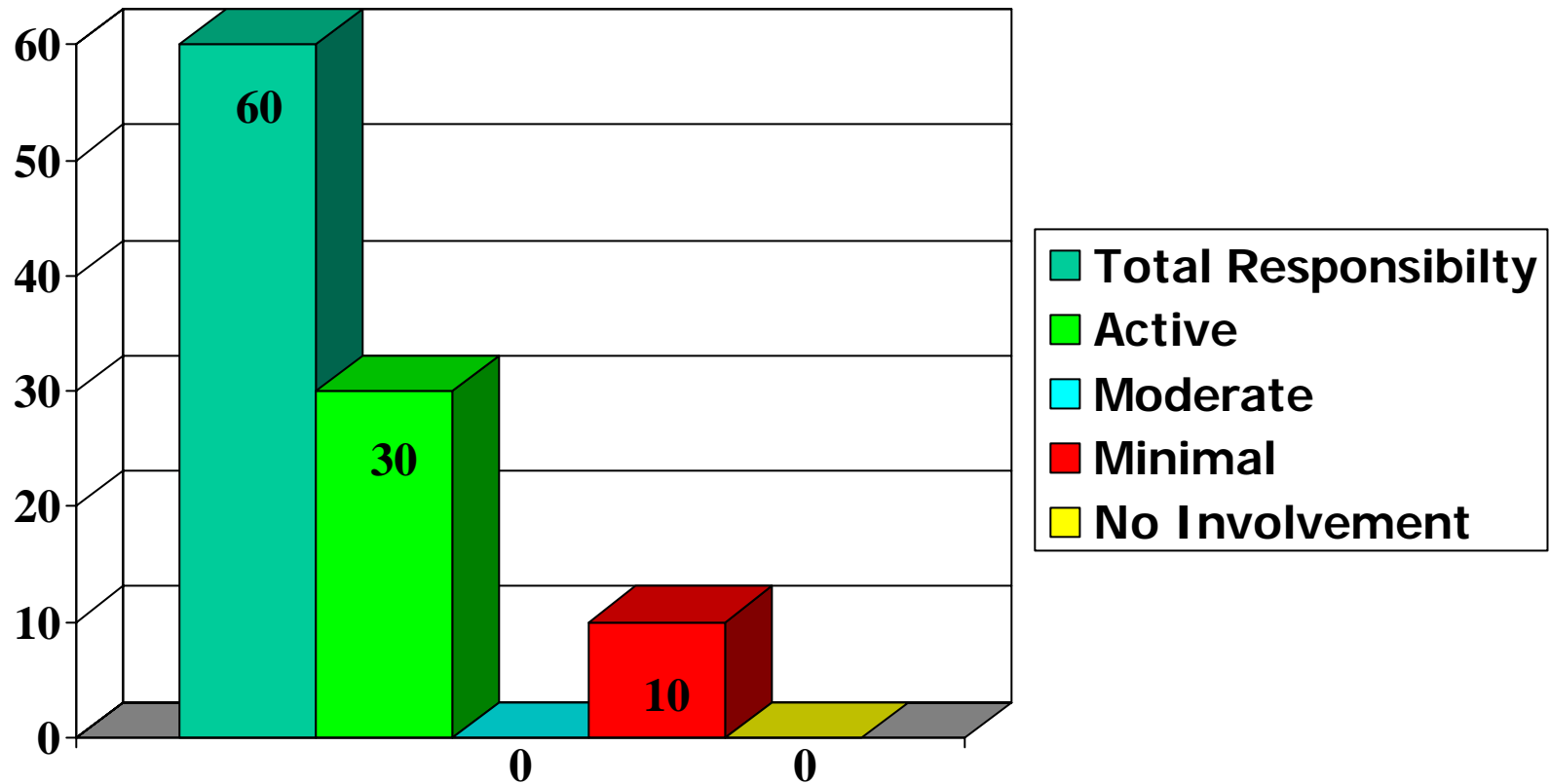
Job Function : Budget Oversight and Planning for Clinic Operations



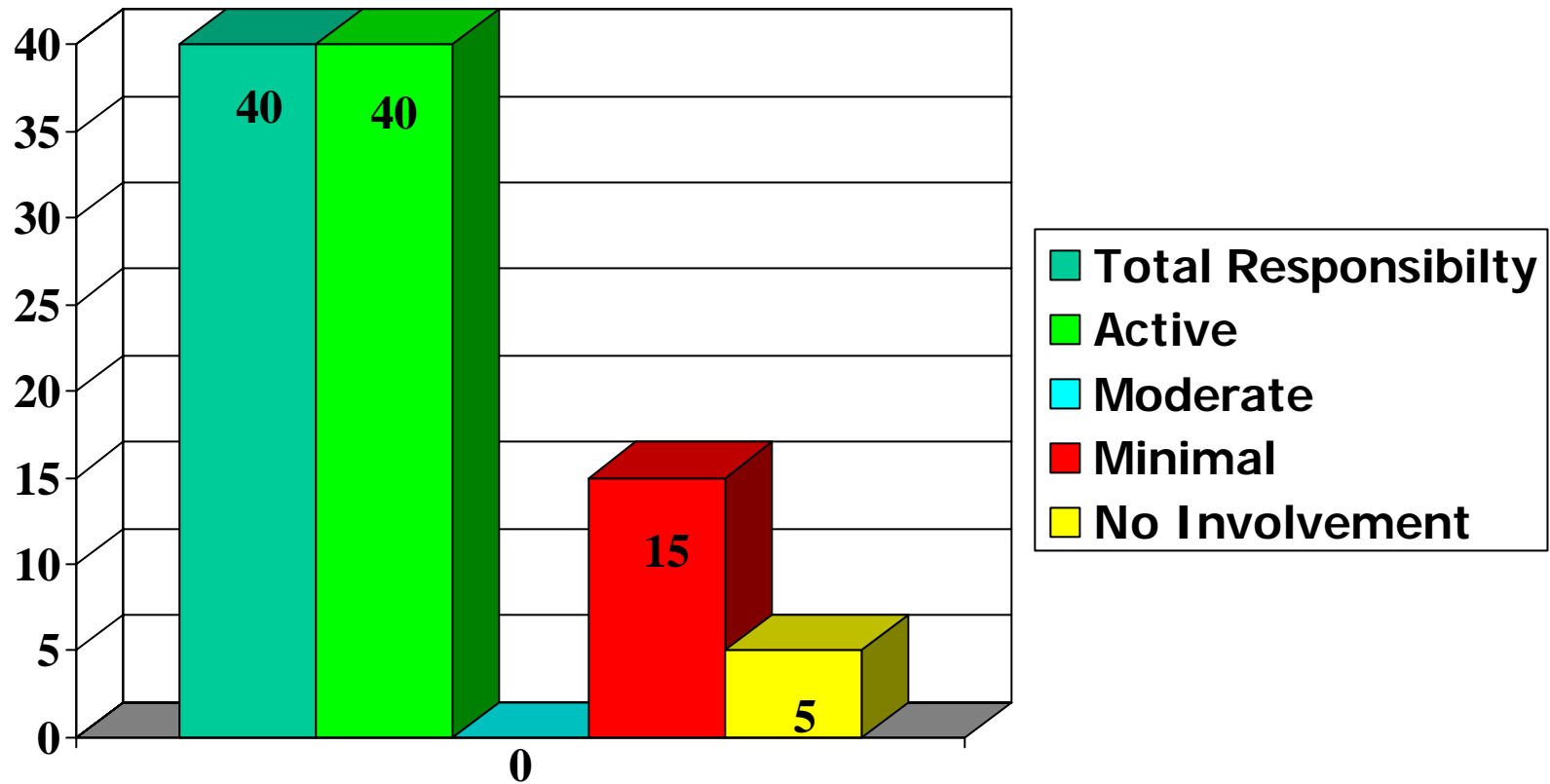
Job Function : Monitoring Billing Compliance



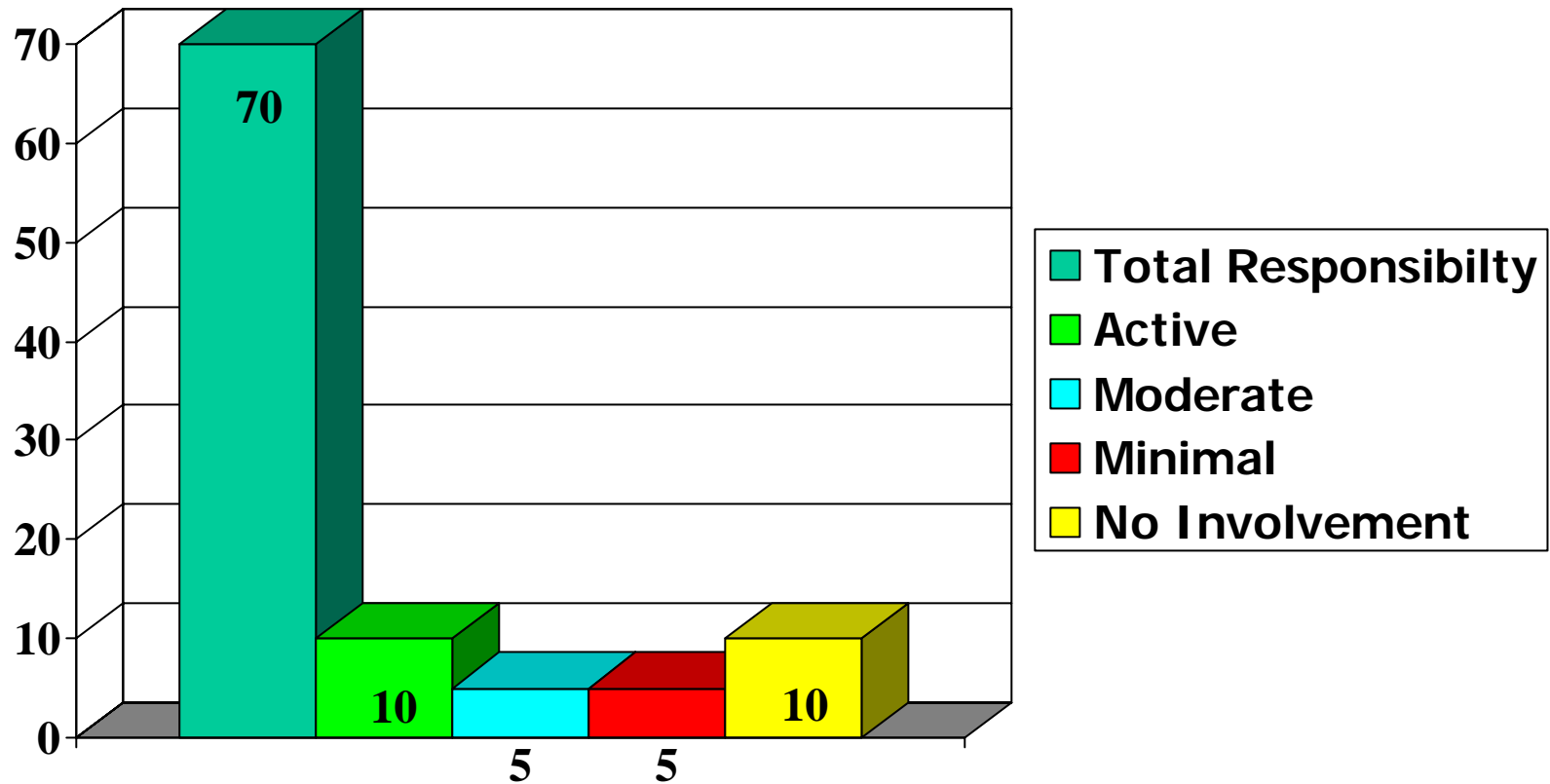
Job Function : Review Employee Performance



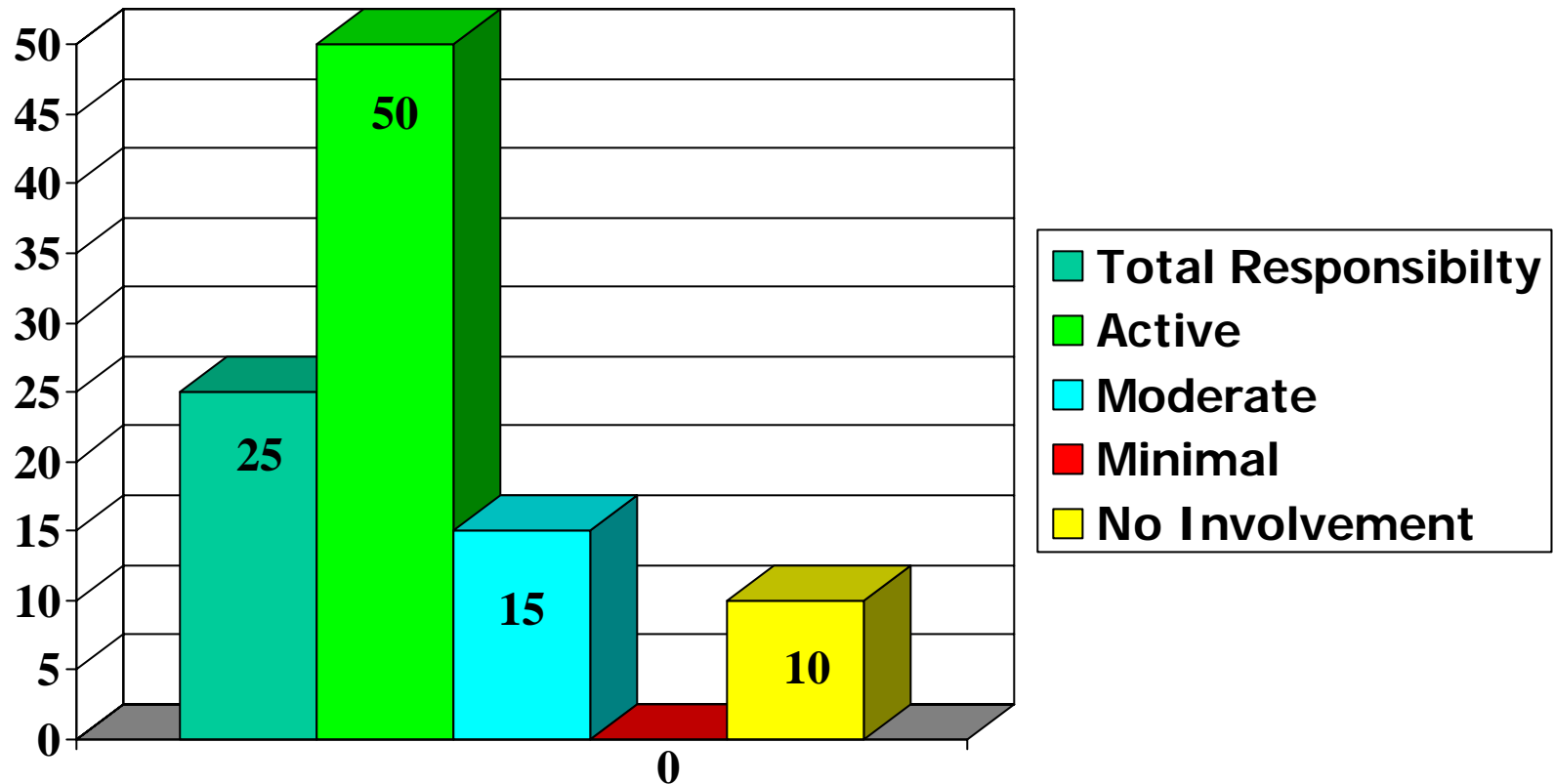
Job Function : New Employee Orientation to Dept Procedures



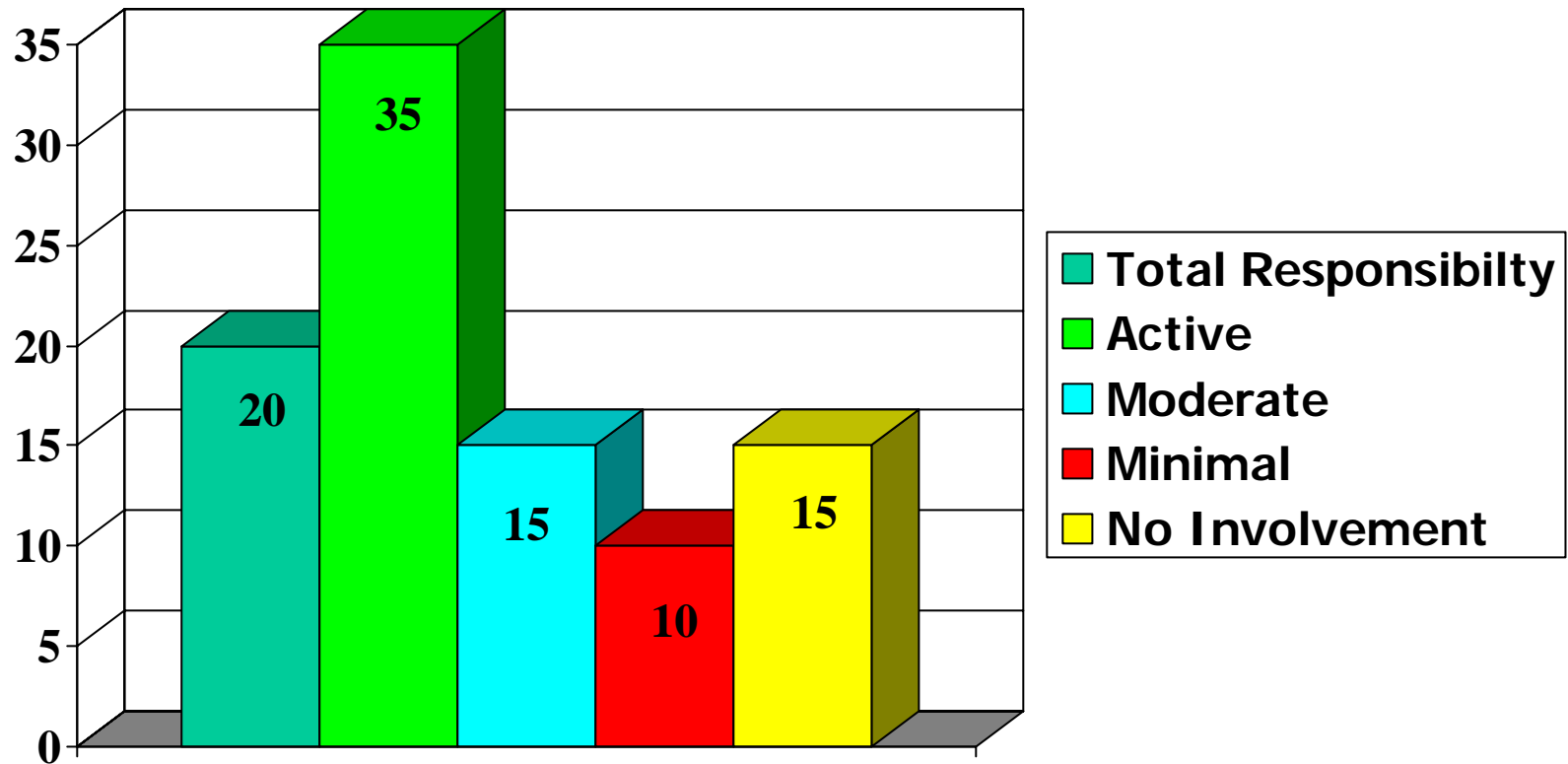
Job Function : Clinic Policies, Vacation, Sick Leave, Discipline



Job Function : Review Clinic Cancellations, "Bumped", Next Available



Job Function : Review Provider Performance with Medical Director



Job Function : Monitor Patient Complaints

