

DEGREE AND CERTIFICATE PROGRAMS

Programs leading to certificates or to bachelor of science, master of arts, master of physical therapy, master of physician assistant studies, or master of science degrees are offered in the following academic areas:

PROGRAM	DEGREE OR CERTIFICATE
Biomedical Communications	
Biomedical Illustration	M.A.
Clinical Nutrition	
Clinical Dietetics	B.S., Certificate
Health Care Sciences	
Emergency Medicine Education Program	Certificate
Prosthetics-Orthotics Program	B.S.
Health Services Administration*	B.S., Certificate
Medical Laboratory Sciences	
Medical Technology	B.S., Certificate
Blood Bank Technology	Certificate
Physical Therapy	M.P.T.
Physician Assistant Studies	M.P.A.S.
Rehabilitation Counseling	
Rehabilitation Services*	B.S.
Rehabilitation Counseling Psychology	M.S.

Descriptions of the programs are given elsewhere in this catalog. Detailed program descriptions and admissions information for the master's degree programs in Biomedical Communications and Rehabilitation Counseling Psychology are provided in the *Southwestern Graduate School of Biomedical Sciences Catalog*.

Each program is under the jurisdiction of the appropriate Southwestern Allied Health Sciences School department chair or program director. Subject to approval of the dean, each program has the responsibility to select applicants for admission, to evaluate the academic progress of students, to recommend which students will be regarded as candidates for degrees or certificates, and to administer all other aspects of the program.

Each allied health program welcomes inquiries about the academic program, including information about admissions or employment

* These programs are scheduled to be phased out. No new students are being admitted.

opportunities. For more detailed information, call or write the specific program:

Biomedical Communications/Biomedical Illustration
214-648-4699; e-mail, BMC.SAHSS@utsouthwestern.edu; ZIP code: 75390-8881

Clinical Nutrition
214-648-1520; e-mail, CN.SAHSS@utsouthwestern.edu; ZIP code: 75390-9052

Emergency Medicine Education
214-648-3131; e-mail, EME.SAHSS@utsouthwestern.edu; ZIP code: 75390-8890

Medical Laboratory Sciences/Medical Technology/Blood Bank Technology
214-648-1780; e-mail, MLS.SAHSS@utsouthwestern.edu; ZIP code: 75390-8878

Physical Therapy
214-648-1550; e-mail, PT.SAHSS@utsouthwestern.edu; ZIP code: 75390-8876

Physician Assistant Studies
214-648-1700; e-mail, PA.SAHSS@utsouthwestern.edu; ZIP code: 75390-9090

Prosthetics-Orthotics
214-648-1580; e-mail, PO.SAHSS@utsouthwestern.edu; ZIP code: 75390-9091

Rehabilitation Counseling/Rehabilitation Counseling Psychology
214-648-1740; e-mail, RC.SAHSS@utsouthwestern.edu; ZIP code: 75390-9088

Office of the Dean
214-648-1500; e-mail, Dean.SAHSS@utsouthwestern.edu; ZIP code: 75390-9082

Letters should be addressed to the individual program at Southwestern Allied Health Sciences School, The University of Texas Southwestern Medical Center, 5323 Harry Hines Blvd., Dallas, TX (ZIP codes above).

ADMISSIONS

Information regarding admissions and online application is available on the UT Southwestern Web site at www.utsouthwestern.edu/alliedapp. Other queries should be sent to the

Admissions Office, The University of Texas
Southwestern Medical Center, 5323 Harry Hines
Blvd., Dallas, TX 75390-9162.

■ APPLICATION PROCEDURE

Submission of materials must follow the procedure outlined by the Admissions Office and must include the following:

- 1) Application. Supply all applicable information requested on the application. Online application is required.
- 2) Filing fee. A filing fee as specified on the application is required at the time of application.
- 3) Letters of recommendation. For most programs three letters of recommendation from among the following people are required: undergraduate advisor, instructor in a major course, and employment or volunteer experience supervisor. These letters should be sent directly to the Admissions Office by the author.
- 4) Transcripts. An applicant must arrange for *official transcripts to be sent directly to the Admissions Office* from each college/university attended, even if transfer credit is shown at the most recent school attended. As additional course work is completed, updated transcripts must also be sent.

■ DEADLINES

Since deadlines for completed applications vary from program to program, applicants should determine the necessary dates from the Admissions Office or the program director. Application well in advance of such deadlines is strongly advised. If program requirements include a personal interview, the student should plan to respond to the scheduled interview as soon in the admissions process as possible.

Written notification of acceptance or rejection will be sent by the chair or program director.

■ STUDENT RESPONSIBILITY

It is the student's responsibility to understand degree requirements and to enroll in courses necessary for the desired degree program. Applicants should be aware of prerequisite courses and

conditions, which may change from time to time. Current information may be obtained from UT Southwestern's Web site, which may be found at www.utsouthwestern.edu/alliedapp. Students also are responsible for knowing the school's regulations and policies regarding the standard of work and conduct required for continued enrollment in a program. A student who needs additional information should consult the program office.

To obtain a complete list of requirements for a particular degree, the student should combine the general requirements detailed in this section with any special requirements listed under the appropriate program. Requirements for certificates are listed under the appropriate program description.

ENTRANCE REQUIREMENTS

■ MINIMUM REQUIREMENTS FOR ADMISSION TO BACCALAUREATE DEGREE PROGRAMS

The minimum requirements for admission to each program are listed in each program's section of this catalog. Physical education activity courses and military science credits do not apply toward these requirements. Computer competency is expected of entering students, unless the curriculum for their program requires a computer course.

Texas state law requires that students receiving bachelor's degrees from Texas public institutions must complete a Core Curriculum. All Texas public colleges and universities have specified their own Core Curriculum within the guidelines of state requirements.

Bachelor's degree applicants who have completed the Core Curriculum of another Texas public college or university are not required to meet the Southwestern Allied Health Sciences School Core Curriculum requirements. Applicants to undergraduate programs who have not completed a state-required Core Curriculum elsewhere must complete the specified courses of the Southwestern Allied Health Sciences School Core Curriculum before enrollment here. Any exception to this policy must have written

approval of the dean (Conditionally Accepted Student). See individual degree program sections of this catalog for specific course requirements.

■ GRADUATE ADMISSIONS

Southwestern Allied Health Sciences School offers graduate admission to the Master of Physical Therapy and the Master of Physician Assistant Studies programs. (See appropriate catalog section.) Southwestern Graduate School of Biomedical Sciences, in conjunction with Southwestern Allied Health Sciences School, offers the master of arts in Biomedical Communications and the master of science in Rehabilitation Counseling Psychology.

The basic requirement for admission for the master's degree is a bachelor's degree or its equivalent from an accredited institution in the United States or proof of equivalent training at a foreign university. The applicant must have maintained satisfactory grades, especially in appropriate courses, in upper-division work (junior and

senior level) and in any graduate work already completed. The applicant must submit the general test score on the Graduate Record Examination. Admission is competitive. Application to these programs must be approved by the academic program and by the admissions committee in the intended major area of study.

Details concerning admission to the Biomedical Communications Graduate Program and the Rehabilitation Counseling Psychology Graduate Program are published in the *Southwestern Graduate School of Biomedical Sciences Catalog*.

■ EVALUATION OF APPLICANTS

Southwestern Allied Health Sciences School does not use race or ethnicity in making admission determinations. The criteria are not intended to replace prerequisites or state requirements or to negate legitimate qualifications for specific health professions. Admission decisions may be based upon any combination of considerations listed on the following page.

■ SOUTHWESTERN ALLIED HEALTH SCIENCES SCHOOL CORE CURRICULUM

COMPONENT AREAS	COMMON COURSE NUMBERS	CREDIT HOURS
Communication		
English Composition	ENGL 1301, 1302, 1311, 1312, 2311, 2314, 2315, or equivalent	6
Speech/Communication	SPCH 1311, 1315, 1318, 1321; COMM 1307 or equivalent	3
Mathematics		
College Algebra	MATH 1314 or higher level course	3
Natural Sciences		
	Courses with prefixes: BIOL, CHEM, GEOL, PHYS, ENVR, or other natural sciences	6
Humanities and Visual/Performing Arts		
Visual and Performing Arts	Courses with prefixes: ARTS, DANC, MUAP, MUEN, MUSI, DRAM, or equivalent	3
Other Humanities	Courses including literature, philosophy, religion, modern or classical languages or literature, and cultural studies	3
Social and Behavioral Sciences		
U.S. History (may include 3 hours of Texas history)	HIST 1301 and 1302 or 1301 and 2301	6
Political Science (must include study of Texas Constitution)	GOVT 2301 and 2302, or 2301 and 2305, or 2301 and 2306, or 2305 and 2306	6
Social/Behavioral Science	Courses with prefixes: ANTH, ECON, CRIJ, GEOG, PSYC, SOCI, SOCW	6
Total Southwestern Allied Health Sciences School Core Curriculum Credit Hours		42

- 1) Texas residency;
- 2) Scores on entrance examinations;
- 3) Prior college-level academic performance (overall grade-point average, science grade-point average, etc.);
- 4) Special and unique talents and accomplishments: artistic, scientific, intellectual, manual, and/or computer skills; leadership (health-related or community); participation in extra-curricular activities;
- 5) Experience: work history (health-related or nonhealth-related), special honors, community service, research;
- 6) Measures of motivation: letters of recommendation, grade improvements and trends, applicant essay (e.g., "Please discuss how your experience and environment have shaped your intellectual and personal development and your interest in health professions.");
- 7) Demographic and geographic information: rural or inner-city home address or ZIP code, rural or inner-city high school, magnet high school (health-related or nonhealth-related);
- 8) Social and economic background: first in family to attend high school or college, parents' occupations, parents' educational attainment;
- 9) Communication skills: writing samples, portfolio of work, interview (individual or small group), multilingual.

For all programs other than master's degree programs in Physical Therapy and Physician Assistant Studies, data on race and ethnicity will be collected by the Admissions Office for statistical purposes only and will not be used in admission decisions. Each department will have recruitment and admission policies that are consistent with these guidelines. The admission process may include input from alumni, practitioners, and current students; however, final admission decisions are made by a panel of the faculty. As authorized by the Board of Regents, and subject to the approval of the UT System, Southwestern Allied Health Sciences School has added race and ethnicity to the broad range of criteria considered for student admission to the master's degree programs in Physical Therapy and Physician



Assistant Studies beginning with the academic year 2006-2007.

■ ADMISSION STATUS

Students may be accepted to Southwestern Allied Health Sciences School in one of the following categories:

REGULAR STUDENT: The applicant has fully satisfied the requirements for admission to a degree program.

CONDITIONALLY ACCEPTED STUDENT: Some degree programs accept applicants who have not fully satisfied the requirements for admission to a degree program. Any student so admitted will agree, at the time of admission, to a specific, written plan for the removal of deficiencies. The plan must include the course name(s), the number of deficient credit hours, and a time-phased schedule for completion of the course(s). The plan shall also include notification that, if the terms are not met, the student will not be allowed to enroll further at UT Southwestern. All such plans for conditionally accepted students must be approved by the dean or associate dean before being transmitted to the student for signature.

SPECIAL STUDENT (not seeking a degree or certi-

ificate): Admission as a special student is possible under certain circumstances. Special students must have approval of the appropriate program director and the dean or associate dean to register under this status. To be accepted as a special student, an applicant must provide documentation of successful completion of, or exemption from, the Texas TASP examination to the Office of the Registrar for approval. The applicant also must submit one or more of the following: 1) official transcript(s), 2) certified copies of diplomas, and 3) official grade reports from accredited institutions.

Without approval of the dean or associate dean, a special student cannot enroll for more than six semester hours in a given semester nor for more than a total of 12 semester hours. Applicants seeking special-student status must meet the same requirements as regular students, including necessary immunizations.

CERTIFICATE STUDENT: The applicant may be admitted to a certificate program by meeting the admission requirements of that particular program. These requirements may differ from those required for admission to a baccalaureate program. A certificate-program student who subsequently desires to pursue a degree must make a formal application for admission. Such admission is not assured.

NON-UT SOUTHWESTERN STUDENT: UT Southwestern's capacity to accommodate students from other institutions who wish to take courses or undertake an elective rotation is very limited.

UT Southwestern cannot reserve classroom or clinical positions in advance for any students other than those enrolled in UT Southwestern's degree or certificate programs. The burden placed on UT Southwestern's faculty to provide adequate supervision to UT Southwestern students and the demands placed upon the limited number of supervised clinical-placement sites leave scant room for students from other institutions.

In the unlikely event that UT Southwestern has excess capacity on its clinical teaching services for well-trained elective students from other accredited schools, UT Southwestern will consider applications from those students on a depart-

ment-by-department "exception" basis. All such exceptions are subject to review and approval by the dean or dean's designee, and the student must apply for "special student" admission to Southwestern Allied Health Sciences School.

■ TEXAS SUCCESS INITIATIVE

Texas law stipulates that all students who enter undergraduate programs are to be assessed for college readiness in mathematics, reading, and writing. Since the undergraduate programs offered by Southwestern Allied Health Sciences School offer only upper-division course work, all admitted students must meet or exceed the minimum readiness standard prior to matriculating in the admitting program.

At UT Southwestern, the student's readiness may be assessed through any of the following means:

- 1) Meeting the qualifying standards of examinations such as SAT, ACT, TAKS (exit-level), or TAAS (exit-level)*;
- 2) Graduating with an associate or baccalaureate degree from an accredited institution of higher education;
- 3) Transferring to UT Southwestern from an accredited institution of higher education after satisfactorily demonstrating competence in college-level prerequisite course work; or
- 4) Meeting the readiness standards established by a previous Texas public institution of higher education prior to matriculation at UT Southwestern.

*TAKS and TAAS scores are valid for three years from the date of testing. SAT and ACT scores are valid for five years from the date of testing.

■ CREDIT TRANSFER FOR ADMISSION

Transferred grades are accepted as they appear on the student's transcript. Grades from other institutions are not averaged with work done at this school. Only credit earned in an accredited institution will be accepted for transfer. Institutional accreditation must be recognized by the American Council on Education/Commission on Recognition of Postsecondary Accreditation. All such credit must be reflected on submitted transcripts.

The Admissions Office will make the initial evaluation of a student's transcripts. This process will be followed by an individual evaluation conducted by the program director or department chair. A committee on admissions has been established to evaluate credits of transfer students if special problems arise. Established UT System procedures for evaluating transcripts will be followed for foreign students applying to Southwestern Allied Health Sciences School.

Where an official transcript shows that a course has been repeated, *both* grades will be used in calculating the grade-point average.

The grade of D in any previous college course is accepted to fulfill Southwestern Allied Health Sciences School basic prerequisites, but the student must present a minimum overall grade-point average of 2.0 on a 4.0 system to be considered for admission. *Individual programs may set a higher average* or not permit the grade of D for prerequisite courses, so the student should check the program description. Upon petition, the Admissions Committee may approve conditional admission for an applicant who falls below this level, with the concurrence of the department chair or program director.

College Level Examination Program, Advanced Placement, or ACT-PEP scores may be accepted in lieu of specific courses to fulfill, in part, the basic requirements for admission. Only subject examinations will be considered, and a score at or above the 50th percentile is required.

In the event of transfer disputes or problems, resolution will be determined in accordance with Section 61.826 of the *Texas Education Code*.

■ ACADEMIC FRESH START

An applicant for admission who is a Texas resident may seek to enter this institution's undergraduate programs pursuant to the "academic fresh start" statute, Section 51.931 of the *Texas Education Code*. If the applicant informs the Office of the Registrar in writing of the election by submitting the Academic Fresh Start Acknowledgement Form prior to the specified application deadline, UT Southwestern will not consider academic course credits or grades earned by the applicant 10 or more years prior to the starting

date of the semester in which the applicant seeks to enroll. An applicant who makes the election to apply under this statute may not receive any course or prerequisite credit for courses taken 10 or more years prior to enrollment.

■ INTERNATIONAL APPLICANTS

In addition to meeting the general requirements for admission described above, all applicants whose native language is not English are required to take the Test of English as a Foreign Language. A minimum score of 600 is recommended.

Test scores must be sent directly from the TOEFL Information Center to the Office of the Registrar, UT Southwestern. (Photocopies will be used for review only and are not accepted as official.)

TOEFL is computer-based. The test is offered at Sylvan Technology Centers, at specified universities and Educational Testing Service field offices.

Transcripts of records from foreign universities must be evaluated with subject, grade, and grade-point average breakdowns. It is preferred that the applicant provide the transcript(s) with this information translated into English to facilitate review. Translation service is available from Education Credential Evaluators for a fee. For applications and fee information, contact ECE, P.O. Box 92970, Milwaukee, WI 53202-0970, (414) 289-3400. ECE evaluations should be sent directly to the Office of the Registrar. ECE requires at least one month to prepare an evaluation after all documentation is complete.

Before the Office of International Affairs at UT Southwestern Medical Center can issue a Certificate of Eligibility for Nonimmigrant F-1 Student Status (U.S. Department of Justice, Immigration and Naturalization Service, Form I-20AB), evidence of financial support while in the United States must be demonstrated. The minimum amount of financial support for 2003-2004 was \$15,065 plus the costs of tuition and fees. This amount is subject to change each year. In addition, \$1,000 per dependent is required as proof of financial support. There are two ways to demonstrate proof of financial support: 1) If the student is awarded a stipend, a letter from the dean indi-

ating the amount of the stipend is sufficient; or 2) In the case of those students who will receive partial or no funding from UT Southwestern, a financial statement must be provided guaranteeing adequate funds as stated above for educational, living, and other expenses while in the United States. Form I-20AB must be presented to U.S. consular officials when applying for a visa. It is the responsibility of the nonregistered alien to accurately inform the medical center's Office of International Affairs of his or her visa status and to advise that office of any changes. Further information may be obtained by contacting the Office of International Affairs through its Web site at www.utsouthwestern.edu/international.

■ RESIDENCY DEFINED

Under state statutes and Texas Higher Education Coordinating Board rules and regulations interpreting those statutes, a prospective student is classified as a resident of Texas, a nonresident, or a foreign student.

A person who has resided in the state under circumstances specified in these rules is eligible for classification as a resident. A citizen, a national, or a permanent resident of the United States not eligible to be classified as a resident is classified as a nonresident. An alien who is not a permanent resident of the United States and has not been permitted by Congress to adopt the United States as a domicile while in this country is classified as a foreign student. Individuals classified as nonresidents or foreign students may qualify, under certain circumstances specified in these rules, for resident tuition rates and other charges.

The student is responsible for registering under the proper residence classification. If there is any question about the student's right to classification as a resident of Texas, it is the student's obligation to consult the Office of the Registrar and have his or her status officially determined. The applicable statutory provisions are set forth in Sections 54.052 et seq., *Texas Education Code*. Rules and regulations and interpretations have been issued by the Texas Higher Education Coordinating Board for the effective and uniform administration of these provisions. A brochure on

residency determination is available in the Office of the Registrar.

Students classified as Texas residents must affirm the correctness of that classification as a part of the registration procedure by signing an "oath of residency." If the student's classification as a resident becomes inappropriate for any reason, it is the responsibility of the student to notify the proper administrative official at the institution. Information and advice regarding residency status are available from the Office of the Registrar.

ESSENTIAL FUNCTIONS

All individuals, including people with disabilities, who apply for admission to Southwestern Allied Health Sciences School must be able to perform specific essential functions, which differ depending upon the academic program. Essential functions are the basic activities that a student must be able to perform to complete the program's curriculum. No applicant who can perform the school's and program's essential functions — either with or without reasonable accommodations — will be denied consideration for admission.

A description of the essential functions is listed in each program's section. In addition, each Southwestern Allied Health Sciences School student must be able to:

- 1) Attend scheduled classes and laboratory sessions and be present for examination and testing;
- 2) Travel to practicum sites and have mobility within and around the sites;
- 3) Assimilate information presented via lecture, handouts, videos, discussions, computer, and/or other educational modalities;
- 4) Complete assignments such as written assignments, oral presentations, class participation, examinations, and computer-based activities;
- 5) Apply the assimilated information to appropriate clinical situations;
- 6) Effectively communicate with patients/clients, their families, faculty, and other professionals using oral, telephonic, written, and computer modalities in private and group settings;

- 7) Make effective use of learning resources at UT Southwestern and affiliated facilities.

MEDICAL INSURANCE REQUIREMENTS

All UT Southwestern Medical Center students are required to have medical insurance. Some students who will be employees of UT Southwestern on at least a half-time basis will receive coverage under the UT System Employee Health Plan. Other students may purchase medical insurance available through the UT System or provide proof of coverage by medical insurance obtained through other sources. International students holding nonimmigrant visas may require supplemental coverage (typically evacuation and repatriation insurance) to meet the minimum requirements. Information on the UT System Student Medical Insurance Plan is available from the Office of Student and Alumni Affairs.

REQUIRED IMMUNIZATIONS

In accordance with state law, the following immunizations are required for all students who are enrolled in health-related courses that involve direct patient contact in medical- or dental-care facilities or who come in contact with human biological fluids or tissue.* Students for whom these immunizations are not required are strongly urged to obtain these immunizations for their own protection.

MEASLES: All students born on or before Jan. 1, 1957, must show proof of either two doses of measles vaccine administered since Jan. 1, 1968, or in combination with rubella and mumps vaccine, on or after the first birthday and at least 28 days apart, or serologic confirmation of immunity, or evidence of infection;

MUMPS: proof of one dose of mumps vaccine administered on or after the first birthday, or serologic confirmation of immunity, or evidence of infection;

RUBELLA: proof of one dose administered on or after the first birthday, or serologic confirmation of immunity, or evidence of infection;

* Certain exemptions are allowed from the immunization requirement. Students should contact the Office of Student Health Services for information.

TETANUS/DIPHTHERIA: proof of one booster dose of tetanus/diphtheria within 10 years;

VARICELLA (CHICKEN POX): proof of one dose of the varicella vaccine prior to 13 years of age, two doses of the varicella vaccine for students who were not vaccinated before their 13th birthday, or serologic confirmation of immunity;

HEPATITIS B VIRUS (HBV): proof of serologic immunity to HBV or certification of immunization with a complete series of hepatitis B vaccine. Students will be required to present a letter or other suitable written certification.

Students enrolled at UT System institutions will assume the full cost of the immunizations.

Students may obtain information from the Office of Student Health Services regarding the consequences of not being current on immunization for certain diseases, the age groups most vulnerable to these vaccine-preventable diseases, and local providers of immunization services.

REGISTRATION

Registration dates are listed on the academic calendar, which is available through the Office of the Registrar. Most newly admitted and continuing students will have the opportunity to preregister by mail and are urged to do so in order to save time and to reduce confusion on registration day. Before classes start, a registration packet will be sent from the Office of the Registrar to each eligible student with appropriate instructions. Careful attention to the complete procedure will eliminate the need for long delays before attending class.

Registration after the indicated deadline is not permitted. Under exceptional circumstances a department chair or program director may petition the registrar to waive this restriction. Upon its recommendation and with the concurrence of the course instructor, the dean or associate dean may approve such a request.

A student may register as an auditor for a given course with approval of the instructor. Audit registration must be accomplished on the designated registration day. No academic credit will be granted.